

**ALABAMA WORKFORCE INVESTMENT AREA  
MEETING MINUTES  
September 19, 2012  
AIDT  
Montgomery, Alabama**

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A meeting of the Alabama Workforce Investment Area (AWIA) Local Board convened on September 19, 2012 at 10:00 am (CDT) at AIDT in Montgomery, Alabama.

**Members Present: (20)**

Anne Payne - Chair	Bev Leigh, III
Patricia Adams	Jim McClellan
Ronnie Boles	Marty Parker
Daniel Boyd	Tim Parker, III
Joseph Brown	Amelia Pearson
Frank Coiro	Larry Puckett
James Ford	Graham Sisson, Jr.
Sharon Keith	Steve Turkoski
Phillip Kelley	Walter Wood
Bill Lamar	
Lawrence Lavender	

**Members Represented: (8)**

Cary Boswell	by: Jim Carden
Nancy Buckner	by: Terrie Reid
Jim Byard, Jr.	by: Gina Smith
Allen Harris	by: Wendy Mickle
Al Henley	by: Mary Allbritten
Susan McKim	by: Tammy Scott Williams
Susan Price	by: Amy Brabham
Tom Surtees	by: Bob Brantley

**Members Absent: (18)**

Tim Alford	Kib McKibbens
Allen Boyd	Neal Morrison
Brandon Cardwell	Mike Reynolds
Ed Castile	Ron Scott
Tim Harrison	Stinson Slawson
Burt Hankins	Melody Stewart
Eddie Johnson	Mark Weaver
Grace Lo	Bruce Willingham
Tim McCartney	Carolyn Sutley (non-voting)

**Others Present: (15)**

Steve Walkley	WDD	Jan Dame	WDD
Mickey Hutto	WDD	Chrissie Boyd	WDD
Dennis Hopper	WDD	Dave Veatch	WDD
Patricia Hill	WDD	Brinda Barrett	AL Career Center System
Tammy Farmer	WDD	Ruby Beezley	AL Career Center System
Jimmy Lester	WDD	Randy Hinshaw	AL Career Center System
Tracey Smith	WDD	Jerry Morris	Montgomery Job Corps Center
Curtis Hixon	Department of Labor, Contracting Officer's Representative-Job Corps		

Ms. Anne Payne, Alabama Workforce Investment Area Local Board Chair, stated that a quorum had been established and called the meeting to order at 10:00 am (CDT). She introduced the guests in attendance including Ms. Gina Smith, Assistant Director of the Alabama Department of Economic and Community Affairs (ADECA) who was representing ADECA Director Mr. Jim Byard, Jr.; Ms. Sharon Keith, newly appointed board member representing the Inter-tribal Council of Alabama; and Mr. Curtis Hixon from the U.S. Department of Labor, Contracting Officer's Representative-Job Corps, here as a guest of board member Frank Coiro, Montgomery Job Corps Director.

The first order of business was to approve the minutes from the previous Local Board meeting held May 24, 2012 at AIDT in Montgomery, Alabama.

**MOTION: Dr. Steve Turkoski made a motion to approve the minutes from the May 24, 2012 AWIA Board meeting as submitted.  
Mr. Bill Lamar seconded the motion.  
MOTION APPROVED**

Mr. Mickey Hutto, Supervisor of the Alabama Workforce Investment Area Section (AWIA) provided a program update on the 65-county local area. The AWIA section of the Workforce Development Division (WDD) of ADECA is responsible for the contracting, monitoring, and oversight of all activities approved by the Board for the local area. For the Program Year July 1, 2011 through June 30, 2012 the following data was provided: 12,500 individuals were served in Job Training programs, i.e. interest inventories, case management, and placement into training classes through the Career Centers; 6900 individuals were served through "scholarships" or Individual Training Accounts (ITAs); 350 individuals were served using OJT or On-the-Job training services where their employer was reimbursed for a portion of their wages while they were being trained; and 3100 of the 12,500 became employed with annualized earnings of 54,000. At the previous meeting, the Board approved twelve providers of youth services seven of which had been contractors before, five being new contractors. Contracts are being finalized and currently there are 750 youth enrolled in programs throughout the local area.

Next, Mr. Bob Brantley, Director of the Employment Service of the newly renamed Alabama Department of Labor (effective October 1, 2012) provided information on the status of the Alabama Career Center System. Currently there are 45 points of service; 25 Comprehensive Career

Centers which have all the Workforce Investment Act (WIA) partner agencies co-located, 14 Satellite Career Centers which do not have all the partners in the office but are open 5-days a week, and 6 Itinerant Career Center offices which are only open specific days of the week to provide services. Approximately 400,000 Alabamians per year receive some service from a Career Center, which may include using the computers to intensive training services.

Recipients' of Federal Unemployment Compensation benefit payments were recently mandated to visit Career Centers to receive services or have their Federal benefits end, which increased client volumes at centers. 70% of the 20,000 recipients mandated to visit the Centers have received services between May 2012 and the middle of September 2012. Federal benefits will end December 21, 2012 unless Congress acts.

Ms. Tammy Farmer, Supervisor of the State Reporting Section of WDD provided reports on WIA performance measures which are required by the Department of Labor.

<b>COMMON MEASURES</b>	
<b>ADULTS / DISLOCATED WORKERS</b>	<b>DEFINITION</b>
➤ Entered Employment	The number of adult participants who are employed in the 1 <sup>st</sup> quarter after exit.
➤ Employment Retention	The number of adult participants who are employed in both the 2 <sup>nd</sup> and 3 <sup>rd</sup> quarters after exit.
➤ Average Earnings	The total earnings in the 2 <sup>nd</sup> plus the total earnings in the 3 <sup>rd</sup> quarters after exit.
<b>ALL YOUTH (age 14 – 21 at date of participation)</b>	<b>DEFINITION</b>
➤ Placement in Employment or Education	The percentage of participants who are employed, in post-secondary education, or advanced training in the 1 <sup>st</sup> quarter after exit.
➤ Attainment of a Degree or Certificate	The percentage of participants who attained a secondary school diploma, GED, or certificate during the program through 3 <sup>rd</sup> quarter after exit.
➤ Literacy and Numeracy Gains	The percentage of basic skills-deficient, out-of-school youth who increase one or more educational functioning levels during the program or by program exit.

Performance Goals to meet these measures are negotiated with the Department of Labor (DOL) each year for the State and are subsequently determined for each local workforce area. State unemployment insurance data is the information used to compute and report to DOL. This data is not "real time" (except Youth Literacy and Numeracy Gains) but based on when a participant completes WIA services and could extend back two years in time.

The Department of Industrial Relations (now Alabama Department of Labor) which manages the Wagner-Peyser funds received from the U.S. Department of Labor has a similar set of measures and negotiates their own Performance Goals.

The next agenda item was the report and recommendations of Youth Provider Projects by Dr. Steve Turkoski, Chair of the AWIA Youth Council. Dr. Turkoski explained that after the first groups of contracts were negotiated from the Request for Proposals (RFP) for Youth Providers, approximately

\$1 million in youth funding was still available. The Council decided to release a second Request for Proposals targeting the twenty-one counties in Alabama with poverty rate of 24% or higher.

Forty-six responses were received totaling \$9.5 million. Nine responses were deemed unresponsive to the RFP. The Youth Council voted to review only those responses which received a score above 50 points on the comprehensive review conducted by WDD staff. Thirty-seven proposals were reviewed by the Council. Many factors were considered including participants to be served, location of services to be provided, partnerships, experience in providing the services, and cost of providing the stated services. Eight proposals were recommended by the Youth Council to the AWIA Board for funding. These included:

<b>Proposer</b>	<b>Funding Recommended</b>	<b>Counties to Serve</b>
Easter Seals West Central Alabama Rehabilitation Center	\$128,231.87	Dallas, Perry, and Wilcox
The Circle of Care Center for Families	\$114,000.00	Chambers
Perry County Schools	\$114,000.00	Perry
Lowndes County Public Schools	\$62,780.00	Lowndes
Dallas County's Children's Policy Council (DCCPC)	\$126,560.00	Dallas
Teens Empowerment Awareness with Resolutions (TEARS) Inc.	\$122,217.00	Russell
Clarke County Board of Education	\$141,657.25	Clarke
Macon County Public School System	\$130,000.00	Macon

Youth Council Chair Turkoski stated that the eight proposals recommended for funding by the Council to the Board could be discussed and voted on individually or could be voted on in a group as recommended.

**MOTION:** Mr. Ronnie Boles made a motion for the Board to vote on the eight youth proposals recommended for funding by the Youth Council as a group.  
 Mr. Marty Parker seconded the motion.  
**MOTION APPROVED.**

**MOTION:** Mr. Bill Lamar made a motion to accept the recommendations as presented by the Youth Council and to fund the eight youth proposals at the amounts recommended.  
 Mr. Marty Parker seconded the motion.  
**MOTION APPROVED.**

Dr. Daniel Boyd abstained from the vote.

Mr. Frank Coiro, Center Director of the Montgomery Job Corps Center provided a Workforce Development Partner Spotlight presentation. Job Corps Centers are federally funded by the U.S. Department of Labor. There are 125 centers across the country with two in Alabama, Gadsden and Montgomery. Centers serve at-risk youth aged 16 – 24 which meet income qualifications. Training is offered in Accounting Services, Carpentry, Clinical Medical Assistant, Electrical, Facilities Maintenance, Material Distribution and Operations, Nursing Assistant / Home Health Aide, and Office Administration as well as academic classes to complete high school or test for GEDs. Centers are usually residential with 264 students living at the Montgomery center and receiving training.

There being no further business brought before the Board, the meeting was adjourned at 11:25 am (CDT).

Respectfully submitted,

 1 5/8/13  
Mr. Steve Walkley, Executive Secretary Date

Approved:

 1 6/13/13  
Ms. Anne Payne, Chair Date  
Alabama Workforce Investment Area Local Board