

**ALABAMA WORKFORCE INVESTMENT AREA
MEETING MINUTES
June 13, 2013
Marriott Legends Hotel
Prattville, Alabama**

A meeting of the Alabama Workforce Investment Area (AWIA) Local Board convened on June 13, 2013 at 10:00 am (CDT) at the Marriott Legends Hotel, in Prattville, Alabama.

Members Present: (19)

Ronald Boles	Jim Byard, Jr.	Brandon Cardwell	James Ford
Allen Harris	Phillip Kelley	Bill Lamar	Lawrence Lavender
Bev Leigh, III	Jim McClellan	Kib McKibbens	Marty Parker
Tim Parker, III	Anne Payne	Mike Reynolds	Graham Sisson, Jr.
Steve Turkoski	Mark Weaver	Bruce Willingham	

Members Represented: (4)

Cary Boswell	by: Jim Carden	Allen Boyd	by: Linda Grisham
Nancy Buckner	by: Terrie Reid	Tom Surtees	by: Robert Brantley

Members Absent: (21)

Patricia Adams	Tim Alford	Daniel Boyd	Joseph Brown
Ed Castile	Frank Coiro	Tim Harrison	Burt Hankins
Al Henley	Sharon Keith	Grace Lo	Tim McCartney
Susan McKim	Neal Morrison	Amelia Pearson	Susan Price
Larry Puckett	Stinson Slawson	Melody Stewart	Walter Wood
Carolyn Sutley (non-voting)			

Guests: (12)

Steve Walkley, ADECA/WDD	Chrissie Boyd, ADECA/WDD
Jan Dame, ADECA/WDD	Mickey Hutto, ADECA/WDD
Dennis Hopper, ADECA/WDD	Kristen Sexton, ADECA/WDD
Melody Koorangi, ADECA/WDD	Barbara Burns, ADECA/WDD
Wendy Mickle – Bailey-Harris Construction Company	
Jim Harris – Alabama Department of Rehabilitation Services	
Ruby Beezley – Alabama Career Center System	
Kathy Evans – Alabama Career Center System	

Alabama Workforce Investment Area (AWIA) Board Chair Anne Payne called the meeting to order at 10:00 am (CDT) stating a quorum had been established. She welcomed everyone and introduced Ms. Linda Grisham as the new Interim State Director for Telamon Corporation - Alabama replacing Mr. Allen Boyd.

The first order of business was to approve the minutes from the previous AWIA Local Board meeting held on September 19, 2012 at AIDT in Montgomery.

**MOTION: Dr. Steve Turkoski made a motion to approve the minutes from the September 19, 2012 AWIA Board meeting as submitted.
Mr. Ronnie Boles seconded the motion.
MOTION APPROVED**

Program Year 2012 Third Quarter Performance Report for AWIA Programs

Mr. Dennis Hopper, Supervisor of Workforce Boards, gave an overview of the AWIA Program Year 2012 Third Quarter Performance. He reviewed the performance measures for Adults, Dislocated Workers, and Youth. The data for this quarter indicated that for Adults and Dislocated Workers, AWIA exceeded the "80% threshold" set by Department of Labor for those six performance measures. Data for Youth indicated that two goals were being exceeded but the Literacy / Numeracy Gains percentage had not met the "80% threshold" at this point. A brief description of this performance measure was provided to include discussions on pre-testing and post-testing within one year for "literacy / numeracy gains".

Program Year 2012 Wagner-Peyser Performance Report for Activity of the Alabama Career Center System

Mr. Bob Brantley, Director of Employment Service, Alabama Department of Labor, provided a handout which included information on the Wagner-Peyser Common Measures Performance for multiple years. Comparisons were provided and discussed showing the recessionary period, slow recovery period, and the strengthening recovery period. Wagner-Peyser performance measures are tied very closely to the economy as clearly indicated by the data.

Report and Recommendation of Youth Provider Projects by Youth Council

Youth Council Chair Steve Turkoski explained to the Board members that the Youth Council met on May 29, 2013, and performed an in depth analysis of the number of participants, outcomes (including number of GEDs obtained, certificates or credentials earned, additional training or education entered into), and other performance data from the first year of the twelve (12) youth contracts to be reviewed for re-funding. Contractors were required to submit this performance information on a monthly basis. The Council then made recommendations to fund the proposal as requested, fund the proposal with modifications to the budget / amount requested, fund the proposal and place the program on probation with instructions to improve performance, or not fund the proposal.

The Youth Council recommended funding eight (8) programs as proposed with no changes:

Alfred Saliba Family Services Center	\$137,500.00
Auburn University / Hope Place Family Resource Center	\$ 89,190.00
Bevill State Community College	\$392,000.00
Butler County Board of Education	\$131,602.25
Easter Seals West Alabama	\$155,566.00
Northwest-Shoals Community College	\$436,475.00
Regional Alliance 4 Children	\$363,182.24
University of West Alabama	\$101,952.40

The Youth Council recommended funding two (2) programs at reduced funding levels:

Central Alabama Opportunities Industrialization Center, Inc.	\$180,000.00 - new amount
Mental Health Center of Madison County	<u>excludes</u> proposed staff performance bonuses from original amount of \$612,158.00 (an approximate \$9000 deduction for proposed bonuses)

The Youth Council recommended funding one (1) program as proposed but placing the program on 90-days probation to increase enrollment:

Autauga County Family Support Center	\$ 50,000.00
---	--------------

The Youth Council did not recommend one (1) program for funding due to lack of performance and the high cost per participant. This amount is higher with a low number of participants:

Council on Substance Abuse	- 0 - (requested \$312,382.00)
-----------------------------------	--------------------------------

Dr. Turkoski presented these recommendations in total from the Youth Council on the twelve youth program providers to the AWIA Board members and requested a motion for action.

A motion was made to accept the Youth Council recommendations as proposed.

**MOTION: Mr. Mike Reynolds made a motion.
Mr. Marty Parker seconded the motion.
MOTION APPROVED**

Program Year 2013 Proposed Youth Funding and Obligation Summary for AWIA

Dr. Turkoski also presented the Youth Funding and Obligation Summary for Program Year 2013 being recommended by the Youth Council. The Council made several changes including: voting to move \$100,000.00 from the Work Experience Activity (which will end June 30, 2013) to Individual Training Accounts (ITAs); voting to include funds for GED testing under Career Center Operations; and voting to approve moving any excess funds from Youth Provider Projects to Individual Training Accounts. He also explained that the funding amount set-aside for the 8 Youth Projects from the 2nd RFP is an estimated amount. Those projects will be considered for re-funding in September or October.

A motion was made to approve the Program Year 2013 Proposed Youth Program Funding and Obligation Summary as presented.

**MOTION: Mr. Jim Byard, Jr. made the motion.
Mr. Phillip Kelley seconded the motion.
MOTION APPROVED**

Program Year 2013 Proposed Adult and Dislocated Worker Funding and Obligation Summary for AWIA

Mr. Marty Parker, AWIA Board Vice Chair, presented the proposed funding for Adults and Dislocated Workers for Program Year 2013. Base allocations are 9.9% and 9.7% less than Program Year 2012 reflecting \$1.83 million less in funding for these two programs. The major effect of reduced funding will be felt in the first quarter (July 1st through September 30th) because funds for this period are being impacted by sequestration and rescissions. Services at Career Centers and participants in training should be sustained due to carry-in funds from the previous year. The Budgets also recommend a transfer of 35% or \$3.2 million from the Dislocated Worker allocation to the Adult program which has more applicants and requests for training. This is partly due to improving employment levels.

Mr. Parker also presented a list of the AWIA Top Ten Training Occupations for Program Year 2012. These curricula ranked one to ten include: Truck Driver; Registered Nurse (R.N.); Licensed Practical Nurse (L.P.N.); Certified Nursing Assistant (CNA), Patient Care, Health Aide; Office Administration; Welding; Medical Assistant; Air Frame and Power Plant, Avionics, Aviation Maintenance, Air Frame Mechanic, Aircraft Structures; Computer Information System, Computer Science; and Electrical Technology. These programs are in accordance with the Board's policy to target training to high growth / high demand occupations in support of Alabama's economic development efforts.

A motion was made to approve Program Year 2013 Proposed Adult and Dislocated Worker Funding and Obligation Summaries for AWIA as presented.

**MOTION: Dr. Steve Turkoski made the motion.
Mr. Mike Reynolds seconded the motion.
MOTION APPROVED**

Program Year 2013 AWIA Annual Grant Agreement and Local Area Plan Document

Mr. Hopper explained that the Annual Grant Agreement documents are the formal / legal documents for the funds received from the Department of Labor by ADECA as the fiscal agent and then disbursed to the local areas. Funding is received on both a Fiscal and Program year basis. The AWIA Local Area Plan is a narrative version of the logistics of the local area. It includes the AWIA vision, board membership, memorandum of understanding, one-stop partner agreement, labor market information, career center policies and procedures, and descriptions of training services provided.

A motion was made to approve Program Year 2013 AWIA Annual Grant Agreement and Local Area Plan Document.

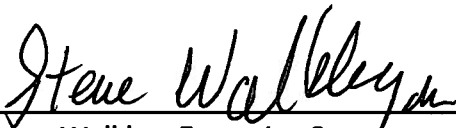
**MOTION: Mr. Bev Leigh made the motion.
Dr. Steve Turkoski seconded the motion.
MOTION APPROVED**

Other Business

- Chair Anne Payne announced that Dr. Eddie Johnson, Deputy State Superintendent of the State Department of Education had retired. Dr. Tommy Bice, current Superintendent of the State Department of Education is being appointed to the AWIA Board by Governor Bentley.
- Ms. Payne also announced that she was appointing Dr. Phillip Cleveland to serve on the AWIA Youth Council.
- Ms. Payne would like input from the members on scheduling the AWIA board meetings on the same day as the State Board meetings. For members who are on both boards this would result in a long meeting day but fewer trips to Montgomery. Comments can be sent to Ms. Payne or Mr. Hopper.
- Mr. Ronnie Boles made an announcement that Alabama is attempting to acquire an Advanced Manufacturing research institute grant. This institute will involve smart manufacturing, cyber-security, training for K-12 and Postsecondary education, and much more advanced manufacturing. Approximately \$70 to \$100 million will be available for each grant funded.
- Mr. Mickey Hutto, Supervisor of the AWIA Section, gave a brief overview of National Emergency Grant (NEG) funds that Alabama is going to apply for from the Department of Labor. The request was for \$4.5 million dollars to serve workers considered long-term unemployed (27 weeks or longer) and post-September 11th and other returning veterans.
- The next board meeting was tentatively scheduled for September, 2013.

There being no further business brought before the Board, the meeting was adjourned at 11:23 a.m. (CDT).

Respectfully submitted,



Mr. Steve Walkley, Executive Secretary

_____ / _____
Date 8/9/13

Approved:



Ms. Anne Payne, Chair
Alabama Workforce Investment Area Local Board

_____ / _____
Date 5/21/14